



October 14, 2009  
Emergency SLT MTG.

SlT Mtg 2<sup>nd</sup> mtg.

Time: 3:15-5:00

Members-

Maggie, Victoria, Emmy, Shannon, Kathy, Dayna, Guita, Kari,

#### CEP Revision

Meeting started at 3:23 pm

Agenda for the Mtg: go over the SLT bylaws, review school budget before moving forward with CEP revisions.

SLT meeting can move forward with one co-member as it says under section 5 for today. But will need to have the bylaw revised. Chair of SLT suggests we need to study them and be prepared to talk about it at the next SLT mtg.

During the 1<sup>st</sup> SLT mtg. following the by laws the chair was elected Guita and note taker

**Kathy on Date**

#### Concerns:

1. At the first SLT mtg. with Olivia Ellis was this really considered to be the first SLT mtg.?

2. Can we vote on Bylaws without Chris?

We can vote old bylaws and then change them later.

3. Kari we are fine to move on and voted in

We don't need to vote but SLT needs consensus.

**Chair: 10 min. spent on bylaws.**

Review them at another time but vote them in and next mtg. will be cover this topic again.

Give individuals another chance to go over bylaws since they are not present.

#### Question:

1. So if SLT members are not present for an emergency mtg. is this considered an absence?

**Going over School Budget (see copy given out to SLT members)**

Principal goes over budget school allocation

Guide line how the \$ can be spent.

Rolled over \$ from last year to this year 19 thousand from 50 thousand.

Keep this in mind so we can discuss this front page.

What monies are allowed and make priority list.

We need to know our priorities and necessities and what \$ can be spent  
Items circled can be spent (see budget)

There is \$ to reduce the ratio of adults to kids

Title 3 ESL above and beyond can be used for Eric & Christopher's after school guitar program

By October 21 there will be a budget cut of 125 thousand dollars due to a loss of 25 students this school year.

On July 31 it was projected 85 thousand dollars would be lost but now it is more

Title 1 monies there is 1 % for parent involvement

**Question:**

How we can spend this \$ which it equals to **less than 188,264**

5% of this money is for teacher quality improvement so teachers will need to teach under their license therefore professional development will be needed to support teachers

We don't have \$ hire anybody

Budget People/ Human Resource said not to hire a new art teacher for the art position

So we need to continue seeking adequate individuals that are listed on the excess pool. If we are not successful in hiring by a certain date the Human Resource Dept. will hire someone or send someone to our school to fill the art position.

**Shannon-** 1% of title 1 monies can be used for parent enrichment and parents makes this decision and by following the guide lines.

**Example: Workshop**

5% has already been scheduled for Jane and Elaine (ETN) writing classes with staff members. This money has already been used for this purpose.

Goldie Anna is for PD with. **Am Park Neighborhood School Bronx**

**Question:**

**How much is ETN?**

**20 thousand for MNS and 6 thousand to Am Park and CEP One 14 thousand is for PD and the rest for purchase computers for our kids.**

We can only buy from DOE programs yet we have about \$6 thousand for only 5 computers.

If teachers are interested in working with computers then teachers need to come to me with a plan how they are going to use the computers in the classroom with students.

**Suggestions:**

Getting a **mobile storage** that can be rolled from class to class and be shared and used with different classes. Maintenance of equipment is key to making sure the computers are being used efficiently by charging them over night and keeping them in a safe location under lock and key.

**Emmy**-this has happened before with technology and computer become obsolete and programs are constantly changing and new version come so quickly that new computers have not gotten proper use.

For example old Mac computers are sitting in a closet and if checked up on software and upgraded they can be used for 5<sup>th</sup> graders writing research projects. '

Wondering where is the Mac computer purchased for the Art teacher in order to document students work?

This computer can be used to make the Moving on Slide show.

**Kari-Budget Questions**

How much has been scheduled?

But some is being used for what exactly?

ETN 12 to 14 hundred is already being spent. Jane & Elaine are being asked to see us 24 times in a yr. Cohort mtg. coaching teachers during this time about writing and they have already made appoints with each cohort to be part of these mtgs.

And will meet with staff 6-8 times to work with staff on \_ Wed P.D. plus one Saturday for staff members taking this it as part of their 30 and above graduate credit to support the staff salary for their 30 and above and will be paid training rate.

**Kari**-leaves us with **less than 2000 dollars that is unscheduled.**

**Victoria**-don't go outside the budget conversation but we have done this before Staff have spoke and voted on half a day for staff to do staff developed at no cost and learn from one another.

This would not have been chosen if \$ is used differently.

Happier staff and we get a lot of PD within ourselves.

P.D. E.g. Drama playwriting and give opportunity to have the classroom teachers see what Dayna teaches and how.

Sign up sheet teachers on Alli door in the MNS office and teachers would pick from diff. topics according to their interest such as a descriptive review or review of practice.

Staff gives feedback

**Emmy** gives history and description how teachers use descriptive reviews as part of PD.

**Mr. T:** \$ that is allocated in budget can't be spent on anything else don't have an option therefore work with Jane and Elaine and it is the closet that shares our ideas and we have worked with them before and our school; work is relevant.

**We noticed**

Drama is part of it and it drives instruction and it is up the alley.  
I know about your friend and I have presented this to you before during our mtgs. We will discuss in April or in May and how we envision PD next year. And see how the funds are allocated.

**Emmy** Prospect- all staff once participated in the Prospect Retreats as part of the schools P.D. including paraprofessionals, parents, student teachers etc.  
She continues to explain what Prospect is and what it means to the staff.

**Kari**-we need to hire people for PD but Emmy said we ...

**Mr.**-we did not discount with this tradition (Prospect) these people that we hired (Jane & Elaine) will support students work electronically and track our students work, Lou is presenting her work in math at the DYO LIU meetings once a month with several of our sister schools are giving us feedback and this is closer to home and make it more accessible to staff members.

Not accessible to everyone?

**Guita**- it is not about pointing fingers but how we could use the \$ effectively.

How can we spend the \$? Can u give feedback and how can we spend it next time?

**Dayna**-teachers that provide profession development in the past can use monies in order to purchase supplies for the PD once again working from the inside.

**Mr.T:** Yes, a small percentage can be used for these materials.

**Staff Interest:** Teachers in the 3<sup>rd</sup> grade and under wanted to start a study group but in the meantime while other issues were being addressed teachers wanted to work together in order to help students and staff members how 2/3 teachers are teaching reading and writing in the classroom in order to turn key their study group information, ideas and findings to staff members during a \_ PD.

Feelings of frustration since this has not happened yet and there is no time for this type of work since our 1/5 Day Pd are already taken by ETN.

**Mr. T:** sent a memo about on “Solid ground” study group. My understanding there was not enough interest from the staff.

**Victoria-**the # of people does not matter as long as there is a break out space for this type of work during our \_ Wed.P.D. this would work and there is a wealth of experience among our staff. We move kids working with the people that are internal.

**Emmy-** we need to be on task. Part of this discuss is already part of the CEP and then we can say we won't spend \$ for ETN and instead we can and should be part of our PD that is emergent and more valuable to staff members.

**Guita:** How do we help with this by looking at the budget?

**Mr. T:** programs that are running in our school such as mandated by the guidelines from the DOE.

What is necessary mandated and what are our wants?

Where do we stand as MNS?

Rehiring of the school aids at MNS against my will and yours.

Quarter of a million dollars that we don't have in order to reinstate the school aids

Kindergarten paras are not mandated paraprofessionals and can be used for intervention in other classrooms such as the 2/3 and 4/5 classes.

That would leave Lani & Chris without extra hands

Good news we will now be able to buy new guitars from the ELL success grant.

Another thing is hiring is costing us a lot of \$ and the Human Resource will not allow us to hire who we want. And we are using our sub \$.

**Setts Services: SPECIAL EDUCATION TEACHER SUPPORT SERVICES (SETTS):**

Last thing is Setts position we have tried so much to get a person for the Setts position by sharing this person with another school but they are either not willing to share or just back down.

**1<sup>st</sup> Option**

Now they are telling me (the two specialist that came to the school on Date) to provide Setts services by using CTT teachers that are already in staff.

They want the CTT teachers can service Setts kids. They want the CTT teachers to look at our IEP students and chart the information on a grid in order to see how the CTT teachers are being used. So then they can be pulled out of their classroom to provide Setts services with any extra available space/ time when they are not servicing students in the CTT classes.

**2<sup>nd</sup> Option** offer to create a list of school with SETTS services and give this information to the parents in order to receive services outside of the school with providers ( must be appropriately licensed) so that parents can get services elsewhere.

**3<sup>rd</sup> Option**

Setts students can be receive services before school or after school and provide double time.

DOE Special Ed person has mentioned MNS staff can't write IEP's (are they assuming the staff members are not qualified to do this/) so in order for this not to happen again next yr. they are sending us a person to train Sp.Ed. teachers to teach them how to write IEPs.

We have \$ set aside for SETTS so these solutions might work or not.

**Guita**-hiring committee will continue and the ctt teachers will not be cornered to do or use the following solutions.

#### **Technology-**

Bree- are teachers not aware about putting a plan together to use the computers?  
Is it possible to form a tech group or send in tech people (my area of expertise) and find out how tech can be used at mns?  
If there is a way to allocated \$ and use staff there might be other areas for PD but \$ can be used in the most intelligent way. Getting support groups smart boards and workshops.

But we need training and teachers can use them in diff. ways

#### **Title One Monies:**

Shannon- title one parents need information to get the \$ ear marked.

**List of gripes:** I remember last yr that we should be cautious to move forward. Could we have foreseen the \$ but we feel like we make decisions how it becomes or we did not make the best decisions but it was not the hiring. Stuff happened but the hiring can't go anywhere and wasting people's time and sticking to the agreements and the candidates that are viable and we don't feel like sour grapes. Other things could have been prevented this.

Proposal for CEP

Mr. T: divide into pairs read, make changes.

Trainer at 11:00-1:00 to help us write the CEP this trainer work with me and coach me.

Could it be possible to change this date?

Shannon: writing this and revision during SLT and not put 2 to 3 teachers.

Victoria-read, mark it up and discuss during our next SLT.

**MR.T:** I hope she can change the date. Need a volunteer that is interested in meeting coach and working with me.

We need to along with DOE guidelines

I went to the CEP training so we can ask you. Tomasz after you meet with the CEP coach.

You can train us all!  
We have done it before (write a CEP) and we have written this before and made corrections.

**MR. T** will get a new date to meet with coach and not invite her/him to SLT.

**MR.T** will be part of the admissions mtg. on Friday October 17? And will need to change the date for the coach to come in and meet with him.

**Good News:**

Central office sent an email indicating that we MNS are a model school and go downtown to present who we work with English language learners.

**Merit Pay**

School is not signed up for Merit pay and it is arbitrary.

It has See pg.15-16

Aligning Resources and put "On Solid Grown" back on the table for this year and use the Goldie Anna grant and update this section to make space for this type of work staff is requesting.

We are back with them \_ Wed. and Weekends with ETN. After school was not okay with some staff members. That is why the ETN work was changed to cohort mtgs., \_ Day PD, & weekend's dates.

ISA provider? Marian **Emmy**

Shannon their might be a compromise and select another tech work shop or blog, yoga.

Emmy- excellent solution for next time and they want to co-facilitate with staff and focus on writing and can work with PD. See notes from before?

Book club or study group can be done and dig \$ from somewhere else?

Forget it use staff mtgs.

Jane & Elaine can we extend our work with them for two years and we can still give more opportunities to continue their work but this will affect the staff for credit we tried moving On.